



KERALA JUDICIAL ACADEMY

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HCKL/7221/2023-KJA(6)

Date: 04-09-2023

QUOTATION NOTICE

Quotation Number	HCKL/7221/2023-KJA(6)
Last date and time for receipt of quotations	15-09-2023 upto 1.00 p.m
Date and time for opening of quotations	15-09-2023 at 2.00 p.m
Date up to which the rates are to remain firm for acceptance	2 months after the acceptance of quotation
Designation and address of officer to whom the quotation is to be addressed	The Assistant Registrar Kerala Judicial Academy, Athani, Aluva-683585
Place of opening of the sealed quotations	Office of the Kerala Judicial Academy, Athani-683585
Superscription: HCKL/7221/2023-KJA(6) Quotations for refilling toner, changing drum, resetting chip and supply of consumables viz Doctor Blade, Wiper Blade, PCR, MRS, Drum, Supply RollerSP, Developer Roller, Cartridge chip etc., for fifteen Ricoh SP 210 model laser Printers and two Canon MF 246DN model MFD Network Printers used in the Kerala Judicial Academy for a period of one year.	

Sealed quotations are invited for refilling of toner, changing drum, resetting chip and supply of consumables viz. Doctor Blade, Wiper Blade, PCR, MRS, Drum, Supply RollerSP, Developer Roller, Cartridge chip etc., for the above mentioned number of laser Printers and MFD Network Printers used in the Kerala Judicial Academy for a period of one year. The necessary superscription, due date for the receipt of quotations, the date upto which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

*** Bidders should mention the quantity of powder used in each refilling.**

The acceptance of the quotations will be subject to the following conditions:

Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer / quotationer must, within a fortnight after the acceptance of his quotation, execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.

2. Withdrawal from the quotation, after it is accepted or failure to carry out the works mentioned therein within a specified time or according to specifications, will entail cancellation of the order and works being made at the offerer's expenses from elsewhere, any loss incurred thereby will be payable by the defaulting party. In such an event the High Court of Kerala reserves the right to remove the defaulter's name from the list of High Court of Kerala suppliers permanently or for a specified number of years.

3. No representation for enhancement of price once accepted will be considered during the currency of the contract.

4. Any attempt on the part of quotationers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the quotationers.

5. If any license or permit is required, quotationers must specify in their quotation and also state the authority to whom application is to be made.

6. (a) In cases where a successful quotationer, after having made partial supplies, fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be obtained by means of another quotation or by negotiation or from the next higher quotationer who had offered to supply already and the loss, if any, caused to the Kerala Judicial Academy shall thereby, together with such sums as may be fixed by the Kerala Judicial Academy towards damages, be recovered from the defaulting quotationer.

(b) Any sum of money due and payable to the contractor under this contract may be appropriated by the Purchasing Officer or any other person authorized by the Kerala Judicial Academy and set-off against any claim of the Purchasing Officer or Kerala Judicial Academy for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Kerala Judicial Academy or any other person authorized by Kerala Judicial Academy.

7. The prices quoted should be inclusive of all taxes, duties, cess, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

8. Payments will be made only after the supplies are actually verified and taken to stock.

9. Any sum of money due and payable to the successful quotationer or contractor from Kerala Judicial Academy shall be adjusted against any sum of money due to Kerala Judicial Academy from him under any other contracts.

10. Special conditions, if any, printed on the quotation sheets of the quotationer or attached with the quotation will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

11. The Kerala Judicial Academy, if unsatisfied by the performance of the contractor, can cancel the contract at any time.

12. The Kerala Judicial Academy shall be entitled to assign this support arrangement to other external agencies, if unsatisfied by the services of the contractor and the contractor will be held liable for the expenditure incurred and the loss, if any sustained to the Kerala Judicial Academy.

13. Any damage arising out of negligence on the part of the Kerala Judicial Academy alone will be excluded from the purview of the Annual Maintenance Contract.

14. It is the responsibility of the contractor to provide qualified and experienced Service Engineers, subject to the satisfaction of the Kerala Judicial Academy.

15. Priority Calls will be addressed and rectified by the Contractor within 4 hours. It shall be the discretion of the Kerala Judicial Academy to categorize calls as " Priority Calls" and " non priority calls".

16. If the date of opening of the quotations happens to be a holiday for the Kerala Judicial Academy, the quotations will be opened on the next working day.

Place : Athani

Date : 04.09.2023

Assistant Registrar
Kerala Judicial Academy