

16 AUG 2021



(4)

**THE HIGH COURT OF KERALA**

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Date: 10-08-2021

No: DI-6/ 111826/2014

**OFFICIAL MEMORANDUM**

Sub:- Appeal Intimation Register- ensuring proper maintenance of the register in the Subordinate Courts- Reg.

Ref:- High Court OM Nos. AS 349/82 dated 03-04-1990, D1(B) 11880/04 dated 20-03-2004 & D1-84490/2013 dated 19-11-2013.

The subordinate courts in the State were instructed to open an appeal intimation register vide reference cited, so as to ensure that lower court records pertaining to appeals pending in the High Court are not destroyed before the disposal of the appeal. But instances have been noticed where case records were destroyed by the subordinate courts while the appeals were pending in the High Court and in the District Court/ Sub Court. Therefore, the undermentioned officers are instructed to ensure that appeal intimation registers are properly maintained in all the courts in the respective district and that the concerned records are not destroyed during the pendency of the appeal either in the High Court or in the District Court/ Sub Court as the case may be. They shall also ensure that intimation regarding filing of appeal in the District Court/ Sub Court is promptly sent to the trial court. They shall also note that intimation regarding the filing of the appeal is sent by the High Court even in cases where notice to respondents is ordered by the Court before the admission of the appeal or in petition to condone delay in filing of the appeal. In such cases also, proper entries are to be made in the aforesaid register, so that the concerned records are not destroyed.

(By Order)

*Suneera*

Suneera P.M.

Deputy Registrar

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17/8/21