



THE HIGH COURT OF KERALA

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No. DI-3/ 20626/2021

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Dated:22.03.2021

OFFICIAL MEMORANDUM

Sub: Communications sent by the subordinate courts seeking extension of time- request to be made to the Court, instead of the Registrar- reg.

In instances where the courts in the District Judiciary send requests to the High Court seeking extension of time in pursuance of the directions issued by the High Court on its judicial side, it is often found that the judicial officers concerned make their requests to the Registrar and not to the High Court. This practice is quite inappropriate.

Hence, the Judicial officers in the District Judiciary shall bear in mind that whenever they make request for extension of time in pursuance of an order passed by the High Court, the letter shall always be addressed to the Registrar, but the prayer in it shall be addressed to the Hon'ble Court and not to the Registrar.

(By Order)

P.G. Ajithkumar
Registrar (District Judiciary)

To

The District Judges including the District Judge, Kavaratti

The Chief Judicial Magistrates

(They shall communicate the above to all the Judicial Officers in their district)

Copy to

The Director, Kerala Judicial Academy

All officers and sections on the Judicial side, High Court

The Confidential Assistants to the Registrars, High Court.

The Administrative Records Section, High Court (2 Copies).

The Stock File